

FREEMAN

909 Newark Turnpike
Kearny, NJ 07032

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **BOOK EXPO AND BOOK CON 2018 / MAY 30-JUNE 3, 2018**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call 201-299-7575 to speak with one of our experts.

TARGET CHANGE REQUEST DEADLINE: MAY 7, 2018

- Exhibitors requesting a revised targeted move-in date and time must complete and return this form to Freeman by MAY 7, 2018.
- All Target Change requests must be authorized by Freeman.
- Freeman will make every attempt to schedule you on the day that you have requested; however, due to the number of requests, we reserve the right to refuse your request.
- You will be notified by email via this form of your revised move-in date and time.
- There will be NO CHARGE for requesting a target change.

_____ Exhibiting Company		_____ Booth Number
_____ Primary Contact	_____ Telephone	_____ Fax
_____ Email		
_____ Estimated Weight of Materials	_____ Estimated Time Required to Set Display	
Please indicate day requested for new target move-in:		
____ Sunday, May 27, 2018		
____ 8:00 a.m		
____ Tuesday, May 29, 2018		
____ 8:00 a.m ____ 1:00 p.m		
____ Wednesday, May 30, 2018		
____ 8:00 a.m		
FREIGHT CARRIER _____	No. of Crates _____	No. of Skids _____

Email Completed Form by MAY 7, 2018

Freeman
Attn: Christian DeMayo
909 Newark Turnpike
Kearny, NJ 07032
Christian.demayo@freemanco.com

For Office Use Only

____ Approved ____ Denied

New Target Date: _____

New Target Time: _____

Signed: _____

Date: _____

FREEMAN target change request